

# 1. PHILOSOPHY AND INTRODUCTION

The Board of Education of Dixon School District 170 believes that extracurricular activities provide students with excellent opportunities to learn teamwork, sportsmanship, self-discipline, and moral character. To this end, the Dixon High School Activities program will provide each participant with experiences that will be positive, memorable and that help the student develop commitment to a cause, acceptance of responsibility and loyalty towards any chosen endeavor. In doing so, no student shall, on the basis of sex, color, religion, race, or national origin, be excluded from participation in, be denied the benefits of, or be subject to discrimination under any education program or activity.

The Board further believes that participation in extracurricular activities is a privilege that requires students to accept certain responsibilities. The student, by accepting this privilege, is a representative of Dixon High School on the field and in the community, and he or she must act accordingly. To further its belief that the Programs should be those of which students and the community can be proud, the Board has adopted the rules and regulations set forth in this Code Handbook. In addition to this Code, all students shall be subject to the rules and regulations of the following organizations: The National Federation of State High School Associations, the Illinois High School Association, and the North Central Illinois Conference. Because of its firm belief in the values underlying the Code, the Board has decided to exceed the requirements of these organizations in some instances.

The Code and other documents referred to herein are not contracts. The Board reserves the right to amend the Code and other documents without prior notice to students and their parents or guardians to become familiar with, and abide by, the Code and other applicable rules and regulations.

# 2. COVERAGE

The Code shall govern the conduct of all students participating in any extracurricular program, as listed below. Coverage begins with the student’s first participation in programs and does not end until he or she graduates from Dixon High School. To this end, once coverage begins, the student shall be subject to the Code 365 days a year, whether or not he or she is participating in an activity at the time.

# 3. PROGRAMS

## ATHLETICS

FALL		WINTER		SPRING	
MEN	WOMEN	MEN	WOMEN	MEN	WOMEN
Cross Country	Cross Country	Basketball	Basketball	Baseball	Softball
Football	Golf	Wrestling	Bowling	Tennis	Soccer
Golf	Tennis			Track	Track
Soccer	Volleyball				

These IHSA sports are available to all students at Dixon High School who meet I.H.S.A. eligibility standards. Competition is available at three levels (Frosh., Soph., and Varsity) in most sports. Besides these sports, Dixon High School sponsors both a cheerleading and a dance team. The Dixon High School Activities Handbook regulates both squads.

The following points of emphasis have been adopted for the levels of competition at the high school.

1. Freshmen – Participation is to be stressed with an emphasis on discipline and responsibility. The goal is to make the freshmen year a positive experience
2. Sophomore – Emphasis is on the development of players who have the potential to play varsity athletics. The coach will determine playing time based upon ability, effort, and game situations.
3. Varsity - Emphasis will be on winning while following the District Athletic Philosophy.

## ACTIVITIES

Leo Club	Class Officers	Scholastic Bowl
Key Club	Drama Club ( Musical/Play)	National Honor Society
Student Council	Madrigals	Theatre Club

This list is not inclusive of any other programs deemed as extracurricular.

#### 4. OBJECTIVES

- A. To balance extra curricular activities with all other student academic responsibilities and considerations.
- B. To encourage, build, and promote both the individual's moral character and physical development.
- C. To develop in each participant a feeling of pride, a sense of accomplishment, and a desire to excel within the ethics of the activity.
- D. To develop excellent athletic teams and extra curricular programs of which the participants, school, and community can be proud.
- E. To promote a high regard for hard work and good sportsmanship at Dixon High School.

#### 5. STUDENT ATHLETIC REQUIREMENTS

Each student/athlete must have the following COMPLETED **BEFORE** they can participate in any Dixon School District athletics:

1. CURRENT PHYSICAL EXAM – Each athlete must have a current physical exam form or statement from his or her doctor indicating that they are physical fit to participate in sports. A copy of this exam or statement must be on file in the Athletic Office **BEFORE** the student may practice or compete in their sport. All physical exams are good for one calendar year from the date the physical was completed.
2. DIXON HIGH SCHOOL ATHLETIC INFORMATION & CONSENT FORM – A signed copy of the athletic information and consent form must be on file with the Activities Office. This document is to be signed by both the student and the parent or guardian each school year before the student can participate in the program.
3. ATHLETIC PARTICIPATION FEES – Each athlete shall pay a participation fee **BEFORE** participating in a practice or competition. The fees will be determined yearly by the Board of Education. A refund will be made if the student is cut from the team in the first week of practice. If a student quits or is dropped from the team for violations, no refund will be made. (FY 08-09 first sport \$125, additional sports \$75 - family max of \$300 includes RMS)
4. MEDICAL INSURANCE- Dixon School District #170 does not provide medical insurance coverage for injuries sustained by students participating in programs. A medical insurance waiver form must be signed by the parent or legal guardian and on file in the Activities Office. **MEDICAL INSURANCE IS MANDATORY IN FOOTBALL** requiring proof. Coverage is available for purchase through the district
5. MANDATORY PRE-SEASON MEETING- Every student and his or her parent or guardian must attend the mandatory pre-season meeting prior to participating in a program. If the student or parent cannot attend the meeting, the Activities Office should be contacted to make other arrangements to meet this requirement.
6. GOOD STANDING A student must be in good standing in regards to previous sport. If uniform or equipment has not been turned in or damaged and not replaced, the student will not be allowed to participate .

#### STUDENT ACTIVITY REQUIREMENTS

Requirements will be based on individual activities and given to students.

#### 6. ATTENDANCE REQUIREMENTS

Absence Policy

- A. Students involved in activities must be in attendance at Dixon High School during periods 4-7 in order to practice or participate in any activity that day or night. Exceptions will be made at the discretion of the coach/advisor for funerals, doctor appointments, and similar family emergencies.
- B. A student/athlete who is absent from school on Friday may participate in a game on Saturday. The playing time will be determined by the coach/advisor.

- C. Prearranged absences and field trips taken during the school day will be treated as if the student was present at school.

## **7. SUSPENSION – EXCUSED/UNEXCUSED**

### **A. Out of School Suspension**

The student will **not** be allowed to participate in practices or events or any other school function until the last day of an out of school suspension has been completed.

## **8. BEHAVIOR DURING PRACTICES AND EVENTS**

All students must conform to proper behavior during all team functions, including but not limited to practices, events, and travel. Such behavior is generally described as that which promotes cooperation and learning during practices, encourages a strong work ethic, and results in a safe competition and good sportsmanship on the playing field. The coach or advisor shall be responsible for determining what constitutes proper behavior during functions and any disciplinary action necessary to correct improper behavior. Flagrant violations of proper behavior shall be considered school related misconduct under Section 19 and shall result in sanctions under Section 19 of the Code.

## **9. VANDALISM, THEFT, OR DESTRUCTION OF SCHOOL PROPERTY**

- A. Students who commit vandalism, theft, or destruction of Dixon High School property shall be subject to disciplinary action, up to and including suspension or expulsion and referral to appropriate law enforcement agencies. The Administration and Activities Director shall investigate reported incidents and take such disciplinary action, as they deem necessary under the circumstances, including but not limited to sanctions under Section 19 of the Code.
- B. Students are expected to pay all damages resulting from their vandalism, theft, or destruction of Dixon High School property.

## **10. CARE AND RETURN OF SCHOOL UNIFORMS AND EQUIPMENT**

- A. All uniforms and equipment issued to the student/athlete must be returned within ONE WEEK after the last game or activity of the season.
- B. The student shall pay replacement cost of any unreturned items issued within 2 weeks after the last game or activity.
- C. Returned uniforms or equipment that has been damaged beyond normal wear and tear are the responsibility of the student and he or she shall pay the replacement cost as listed above.
- D. No awards shall be given to the student until all equipment and uniforms issued to him/her have been returned and accounted for or paid the replacement cost of lost or damaged items.
- E. Subject to sections B and C above, no student shall be permitted to participate in another extra curricular activity until all equipment and uniforms have been returned and accounted for or has paid the replacement costs.
- F. Flagrant violations of this Section 10 may subject a student to sanctions under Section 19 of the Code.

## **11. TRANSPORTATION POLICY**

- A. Except hereafter provided, all students shall ride the bus to and from all away games.
- B. A student may ride home with his or her parents or guardians under special circumstances approved in advance by the Activities Director. The parent or guardian shall submit a written request the day before of the event, stating the specific reason for the student to ride home with him or her. If the request is approved, the Activities Director shall notify the coach, The student may only leave with his or her parents or guardian. Additionally, the parent or guardian must inform the coach/advisor before leaving the event with the student.
- C. In the event of an emergency and the student's parents has either not filed a written request with the Activities Director or the parent or guardian is not present at the event, the coach/advisor may in his or her discretion allow the student to ride home with his or her parent or guardian or other individual.
- D. Disciplinary action may be taken for a student's failure to follow this policy. Flagrant violations may result in sanction under Section 19 of the Code.

## **12. CUT POLICY DURING TRYOUTS**

Coaches may cut the number of students participating on a team based on the result of tryouts conducted. As addressed previously, participation fees will be refunded in the event of a cut.

### **13. SCHEDULE CONFLICTS**

Any student that has a schedule conflict between two extracurricular activities will have the conflict resolved by the coaches and advisors involved.

### **14. ACADEMIC ELIGIBILITY**

A student participating in extra curricular activities must have passed 5 classes during the previous semester. To remain academically eligible during the activity, a student must be considered full time and be passing 5 classes each week. If the student is listed as ineligible three times during the activity, he or she shall remain ineligible to participate in that activity for the remainder of the activity. Academically ineligible students may participate in practices *unless they are ineligible for the remainder of that activity*.

### **15. ATHLETIC INJURIES**

- A. Any injury incurred while participating in the Athletic Program should be reported by the student or his or her parent or guardian to the coach. The coach shall fill out an accident report and file it with the Activity Office.
- B. If a student discovers an injury after he or she has returned home from a practice or game, the student or his or her parent or guardian should report the injury to the school. The coach shall fill out an accident report form and file it with the Activity Office.
- C. It is the responsibility of the parent or guardian to inform the Activities Office of all medical issues regarding their student.

### **16. PARTICIPATING IN TWO SPORTS IN ONE SEASON**

A student athlete will be permitted to participate in two sports during the same season or one sport and cheerleading/dance team with permission of both coaches and the Activity Director. A meeting with all parties will be held to coordinate scheduling.

### **17. CHANGE OF SPORT**

Students will be prohibited from changing sports once the season has officially begun (IHSA start date). Additionally, if an athlete is suspended or quits a sport during the season, the student may not participate in any activity of another sport until the initial sport season is complete.

### **18. LETTER AWARDS**

Student athlete awards are emblematic of hard work, personal sacrifice, individual effort for success of the team and sportsmanship. The letter awards are as follows:

- A. The varsity award is an 8" purple D and insert pin specific for sport. Due to the nature of different sports, the requirements by which a student earns a varsity letter may vary from sport to sport. The coaches will notify participants of these requirements at the beginning of the sports season.
- B. The JV and sophomore award is a 6" purple D and insert pin specific for sport.
- C. The freshman award is a set of purple numerals.
- D. Cheerleaders and dance team are eligible for the same awards.
- E. Coaches may designate special awards at the end of each season.
- F. Special Circumstances
  1. Special awards will be given to an athlete who has participated in the same sport for 4 years.
  2. Any student who has participated in the same sport during 9, 10, 11, & 12 th grades and did not meet requirements for a varsity letter shall be awarded a varsity letter.
  3. In extraordinary circumstances, eg injury, family relocation, etc., the coach may recommend to the AD that an appropriate award be given.

### **19. SCHOOL RELATED MISCONDUCT AND PENALTIES**

School related misconduct is any conduct that has a negative impact on the discipline or general safety and welfare of students attending Dixon High School and its staff. School related misconduct can include conduct which does not occur on the Dixon High School campus or at a Dixon High School sponsored event. Students involved in school related misconduct will be subject to discipline, including suspension from an activity. Offenses and penalties are separated into two classifications, Type A and Type B.

#### **A. TYPE A Violations**

Type A violations include but are not limited to any one of the following:

1. Theft, vandalism, or other conduct which constitutes a violation of the Illinois Criminal Code, excluding minor traffic offenses.
2. Flagrant violations of proper behavior standards, including but not limited to hazing or fighting.
3. Flagrant violations of proper care and return of uniforms and equipment, or the transportation policy.
4. Any conduct resulting in an Out of School suspension, excluding missed detentions.

## **TYPE A Penalties**

Violations shall result in penalties no less than those set forth below. Multiple sanctions shall be served consecutively. Violations accumulate throughout the student's career at Dixon High School. While serving a suspension, students may participate in practices unless he or she has been suspended for the remainder of the activity.

### **1. First violation**

**Athletics-** The student athlete shall be suspended from participation in  $\frac{1}{4}$  (one fourth) of the scheduled games in the sport season in which the violation occurs. If the suspension cannot be completed in that season, the suspension shall be completed in the next sport season in which he or she participates. If the student is not currently participating in a sport, the suspension will commence in the next sport season in which he or she participates.

**Activities-** The student shall be suspended from performances and other public activities for  $\frac{1}{4}$  (one fourth) of the activities duration. If the suspension cannot be completed in that activity, the suspension shall be completed in the next activity in which he or she participates. If the student is not currently participating in an activity, the suspension will commence in the next activity in which he or she participates.

### **2. Second violation**

**Athletics-** The student athlete shall be suspended from participation in  $\frac{1}{2}$  (one half) of the scheduled games in the sport season in which the violation occurs. If the suspension cannot be completed in that season, the suspension shall be completed in the next sport season in which he or she participates. If the student is not currently participating in a sport, the suspension will commence in the next sport season in which he or she participates.

**Activities-** The student shall be suspended from performances and other public activities for  $\frac{1}{2}$  (one half) of the activities duration. If the suspension cannot be completed in that activity, the suspension shall be completed in the next activity in which he or she participates. If the student is not currently participating in an activity, the suspension will commence in the next activity in which he or she participates.

### **3. Third violation**

The student shall be prohibited from participation in any athletic or extracurricular activities for one year from the date of the suspension. Further violations will be considered a Third violation.

## **B. TYPE B Violations**

Type B violations include but are not limited to the following.

1. A determination that a student used, possessed, purchased, delivered, or provided illegal drugs, nicotine, or alcohol based on information obtained from
  - A. law enforcement agency
  - B. eyewitness account of a DPS coach, teacher, or administrator
  - C. the student

It is not necessary that the student be convicted of a crime. If information that a student used, possessed, purchased, delivered, or provided illegal drugs, nicotine, or alcohol is obtained from any other source than the above sources, DPS will provide such information to the student's parents or guardians and the appropriate law enforcement agency. A student may be questioned regarding any allegation received from any source that a violation occurred.

2. A determination that a student was in attendance where he or she knew or reasonably should have known that alcohol, nicotine, or illegal drugs were being used illegally based on information obtained from
  - A. law enforcement agency
  - B. eyewitness account of a DPS coach, teacher, or administrator
  - C. eyewitness account of another DPS student
  - D. information obtained from the student

If information that a student was in attendance where he or she knew or reasonably should have known that alcohol, nicotine, or illegal drugs were being used illegally is obtained from any other source than the above sources, DPS will provide such information to the student's parents or guardians. A student may be questioned regarding an allegation received from any other source that a violation occurred.

*\*\*\* If it is determined that a student **purchased, delivered, or otherwise provided** alcohol, nicotine, or illegal drugs for or to any other student, such conduct shall be treated as a second offense or, if the student already has a first offense, as a third.*

## **TYPE B Penalties**

Violations shall result in penalties no less than those set forth below. Multiple sanctions shall be served consecutively. Violations accumulate throughout the student's career at Dixon High School. While serving a suspension, students may participate in practices unless he or she has been suspended for the remainder of the activity.

1. Students must participate in a substance abuse program.
2. If student is a captain, his or her captaincy shall be forfeited for one calendar year. If a student is an officer of an extracurricular activity, that position shall be forfeited for one calendar year.
3. Student may not earn an award (letter, numeral) in the season the violation occurs.
4. Coaches and advisors shall be permitted to adopt and enforce additional rules, provided that such rules are set forth in writing and submitted in writing to students and parents at the beginning of season/activity and have been approved by the DHS principal.

#### **1. First violation**

**Athletics-** The student athlete shall be suspended from participation in ½ (one half) of the scheduled games in the sport season in which the violation occurs. If the suspension cannot be completed in that season, the suspension shall be completed in the next sport season in which he or she participates. If the student is not currently participating in a sport, the suspension will commence in the next sport season in which he or she participates.

**Activities-** The student shall be suspended from performances and other public activities for 60 days. If the suspension cannot be completed in that activity, the suspension shall be completed in the next activity in which he or she participates. If the student is not currently participating in an activity, the suspension will commence in the next activity in which he or she participates.

#### **2. Second violation**

**Athletics-** The student athlete shall be suspended from participation for one full season in the sport season in which the violation occurs. If the suspension cannot be completed in that season, the suspension shall be completed in the next sport season in which he or she participates. If the student is not currently participating in a sport, the suspension will commence in the next sport season in which he or she participates.

**Activities-** The student shall be suspended from performances and other public activities for one semester (18 school weeks). If the suspension cannot be completed in that activity, the suspension shall be completed in the next activity in which he or she participates. If the student is not currently participating in an activity, the suspension will commence in the next activity in which he or she participates.

#### **3. Third violation**

The student shall be prohibited from participation in any athletic or extracurricular activity for the remainder of his or her high school years.

**A violation of TYPE B #2, being in attendance where a student knew or reasonably should have known that alcohol, nicotine, or illegal drugs are being illegally used may avoid or reduce his or her penalty and have the offense stricken from his or her record, if first offense, under the following conditions:**

- 1. The student and his or her parents or guardians attend a substance abuse program approved by Dixon Public Schools designed to specifically deal with issues of drug and alcohol use and peer pressure.**
- 2. The student and his or her parents or guardians pay the associated cost of class**
- 3. Class must be scheduled within 48 hours of notification of violation. Class must be attended within 10 school days of the violation.**

**\*\*\*\*\*THIS OPTION SHALL BE AVAILABLE TO A STUDENT ONLY ONCE DURING HIS OR HER HIGH SCHOOL YEARS.\*\*\*\*\***

*DPS shall cooperate with and support parents and guardians who wish to impose their own additional penalties on students within their care who violate the Code.*

## **20. DETERMINATION OF NUMBER OF CONTESTS**

The number of scheduled contests for each sport will be determined by the Activities Director prior to the commencement of that sport season and will remain fixed regardless of schedule changes after the season has begun. For the purpose of this determination and fulfilling the suspension, tournaments will be counted as the guaranteed minimum that is contracted with the hosting team regardless of actual games played. A "double-header" in baseball or softball will be considered two contests. A "Double-dual" in wrestling (e.g. Dixon hosts DeKalb and Rochelle,

and Dixon competing against Rochelle, DeKalb competing against Rochelle, and Dixon competing against Rochelle) will be considered two (2) contests.

If the number of scheduled contests is not a whole number, the Activities Director shall round the number of contests back to the next lower whole number for purposes of determining the length of a suspension. For example, if the number of football contests is nine (9), one-fourth (1/4) of that number will be deemed to be two (2), and one-half (1/2) of that number will be deemed to be four (4).

A student shall serve his or her suspension during consecutive contests. Only games that are played apply against a suspension. Canceled or postponed games do not apply. Every attempt will be made to reschedule games. Unfortunately, circumstances beyond our control may exist which may skew the percentage.

Suspensions that are not completed in the sport season during which the violation occurred shall extend into post-season or tournament contests and, if necessary, into the next sport season in which the student participates. If the suspension must extend into the next sport season in which the student participates, the length of the suspension shall be the balance of the suspension, expressed as a fraction, calculated for that sport.

Students may not participate in another sport once the season has officially begun ( IHSAA season start date) in order to serve a suspension.

## **21. REPORTING VIOLATIONS**

Every DHS coach or teacher has the authority and responsibility to report or charge a violation of the Code to the Activities Director.

## **22. VOLUNTARY ADMISSION – PRIOR TO A VIOLATION**

It is the goal of the Code to encourage students to voluntarily request assistance for an alcohol, nicotine, or illegal drug problem. A student may come forward to voluntarily request and seek treatment in the Substance Abuse Program. A student who successfully completes the Program will not be penalized for requesting assistance. Requests for assistance should be made to the DHS staff or LSSI resource person. Requests may be made by the student or his or her parent or guardian.

Notwithstanding the preceding, the voluntary request privilege shall not be available if the Activities Director in his or her discretion determines that the request is caused by the desire of the student to avoid the consequences of a violation of the Code.

A student who fails to successfully complete the Program will be deemed to be in violation of and subject to the penalties of the Code. This is limited to one time during the athlete's high school years.

## **23. PROCEDURE AND DUE PROCESS**

Upon satisfactory proof that a violation has occurred, the Activities Director will inform the student in person of the violation and applicable sanction. If the student wishes to contest the sanction, he or she may request a conference with the AD, at which time the student and his or her parents or guardians will be given an opportunity to contest the violation or sanction imposed. The AD will inform the student and parent of his or her decision. Within 5 days of receiving the AD's decision, the student's parent or guardian may request a review of the decision by the Principal. The Principal will thereafter inform the parent of his or her decision. Within 5 days of receiving the Principal's decision, the parent may request a review of the decision by the Superintendent. The Superintendent will thereafter inform the parent of his or her decision, which shall be final.

## **24. PARENT SUPPORT**

The Board believes that the support of the parents and guardians of the student is vital to the success of the Code. Parents and guardians are asked to encourage students in all phases of academics and extracurricular activities. Parents and guardians should help students in setting up procedures for following rules and controlling study habits.

DIXON HIGH SCHOOL  
ATHLETIC/ACTIVITY  
PLEDGE SHEET

STUDENT/ATHLETE PLEDGE

DATE \_\_\_\_\_

1. I have read the information stated in the Dixon High School Activity Handbook, and I agree to adhere to all its rules and regulation.
2. I understand that participation in extracurricular activities is a privilege and that there is no property rights included.
3. I agree to accept any role given to me by the coaching staff or advisor, and I will give a 100% effort while maintaining a positive attitude and promoting good sportsmanship.
4. I pledge to be drug/alcohol/tobacco free at all times.
5. I take responsibility for understanding the risk involved in playing interscholastic athletics and that there is a possibility of injury and/or death. The Dixon School District does not provide medical insurance coverage for students involved in interscholastic athletics. Dixon High School will make every effort to make every sport/activity as safe as possible.
6. I understand that failure to abide by these rules and regulation may result in my removal from the team/squad/organization.

Student/Athlete Name \_\_\_\_\_(Print)

Student/Athlete Signature \_\_\_\_\_

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PARENT/GUARDIAN PLEDGE

DATE \_\_\_\_\_

1. I have read the rules and regulations of the Dixon High School Handbook and support my son/daughter and the coaching staff/advisor in enforcing all of the rules and regulations in the handbook.
2. I will support the sportsmanship policy of the Dixon School District, and the "Sport A Winning Attitude" Program from the Illinois High School Association (IHSA).
3. I, as a parent or guardian, understand the risk involved in playing interscholastic athletics and that there is a possibility of injury and/or death to my son/daughter. I understand that the Dixon School District does not provide medical insurance coverage for students involved in interscholastic athletic. In the event of an emergency requiring medical attention. I hereby grant permission to a physician or other hospital personnel designated by the Dixon School District Staff to attend to my son/daughter.

Parent/Guardian Name \_\_\_\_\_(Print)

Parent/Guardian Signature \_\_\_\_\_

**Dixon High School  
Consent for Emergency Treatment  
For Interscholastic Activity Injuries**

**Player's**  
**Name** \_\_\_\_\_ **Grade** \_\_\_\_\_ **Birthdate** \_\_\_\_\_

**Parent/Guardian Name** \_\_\_\_\_

**Address** \_\_\_\_\_

**Phone** \_\_\_\_\_ **Work Phone** \_\_\_\_\_ **Cell** \_\_\_\_\_

**Family Physician's name** \_\_\_\_\_ **Phone** \_\_\_\_\_

**Address** \_\_\_\_\_

**Insurance Company** \_\_\_\_\_

**Hospital Preference** \_\_\_\_\_

**Second Emergency Contact (if unable to reach parent/guardian)**

**Name** \_\_\_\_\_ **Relationship** \_\_\_\_\_ **Phone** \_\_\_\_\_

**Medical concerns or allergies (to inform first responder)**

\_\_\_\_\_  
\_\_\_\_\_

I, as a parent or guardian, understand the risk involved in playing interscholastic athletics and that there is a possibility of injury and/or death to my son/daughter. I understand that the Dixon School District does not provide medical insurance coverage for students involved in interscholastic athletic. In the event of an emergency requiring medical attention. I hereby grant permission to a physician or other hospital personnel designated by the Dixon School District Staff to attend to my son/daughter.

Parent/Guardian Name \_\_\_\_\_ (Print)

Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_